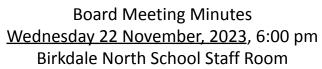
## **Public Document**

## **Birkdale North School**





Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:02 pm	
	Karakia Tīmatanga	
	Tuia ki runga Tuia ki raro Tuia ki waho Tuia ki roto Tuia te here tāngata Ka rongo te pō Ka rongo te ao Haumi e, hui e, tāiki e	
Attendees	Present: Jan, Greg, Matt, Tania, Liz, Rob, Anne-Marie (acting Secretary)	
	In attendance: (Secretary)	
	Apologies:	
	Guests:	
Declaration of Conflict of Interest	None	



Approval of Previous Minutes	Minutes to be approved:	Motion: That the minutes from the meeting held on 30 August 2023 be passed as true and correct.  Moved: Jan Second: Matt Carried
Principal		
Principal's Report - 10 minutes  Monthly Principal's Report  Provisional staffing  Finance committee  Property Committee  Health and Safety Committee	Jan spoke to her Report, including highlights from the school camp, the plans for our Teacher Only Day on 24th November, the report from our recent Health community consultation, and the provisional staffing for next year.  Discussion of managing the weeds in the school grounds. Possibility of having a working bee or asking for volunteers to help. This can be a great community building opportunity.	Motion: That the board adopts the principal's report and the tabled meeting minutes of the Health, Safety and Wellbeing Committee, the Finance Committee, and the Property Committee; and approves all the recommendations contained therein.  Moved: Liz Second: Rob Carried  Action: - Set a date for the next Sun Protection Committee meeting with the principal.  Action: - SLT to provide a draft strategic plan with variance report for the board to consider, before the first meeting of 2024
Strategic Decisions/Policy/Discussion		
Item Draft budget	2024 Draft Budget has been prepared and shared with the Board.  Greg acknowledged Jan and Anne-Marie their work for the budget draft this year with a balanced budget.	Motion: That the Board approves the draft budget for 2024  Moved: Matt Second:Tania Carried



	There were no questions for the draft budget.	
	Our Accountant, Mary Shelly has given her approval of the draft budget.	
General		
Item Board 3-year work plan		Motion: That the Board approves the Board's 3-year work plan
, ,		Moved: Rob Second: Liz Carried
Item Feb meeting date		Motion: That the Board approves the date of Wednesday 14th February for the first meeting in 2024.
		Moved: Tania Second: Jan Carried
Item Finance assurances	Tania provided assurances to the board that there were no issues to be concerned about with the school's accounting records.	
Item	The board acknowledges the hard work of our school	Motion: That the Board approves a \$50 koha for
Staff end of year koha	staff.	each staff member.
	CX	Moved: Liz Second: Tania Carried
Correspondence In/Out	E-resolution	<u>Motion:</u> That the board approves the orienteering activity to be added to the school camp activity schedule at Kokako Lodge.
		Moved: Greg Carried: Unanimously, 12 Oct



In-committee (When required)	E-resolution	Motion: That the board approves spending of up to \$30,000 (including the 2023 budgeted \$10,000) on new classroom furniture.  Moved: Jan Second: Liz Carried: Unanimously, 25 Oct
	Moved In Committee at 7:20 pm Moved out of In Committee at 7:28 pm	Motion: That the Board resolves to move "In Committee" under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.  Moved: Greg Carried
Item Title	Reason for Public Exclusion	Grounds Under LGOIMA for Public Exclusion
Personnel matter	OIA 9(2)(a) - protect the privacy of natural persons	LGOIMA 48(1)(a)(ii) – a good reason for withholding information – OIA section 9
Approval of previous in-committee minutes	Minutes to be approved:	Motion: That the minutes from the in-committee meeting held on 22 November 2023 be passed as true and correct.  Moved: Jan Second: Rob Carried
Agenda Items For Next Meeting		



Confirmation of next meeting	Wednesday 14th February 2024	
Meeting Closure	Karakia Whakamutunga	Closing Prayer
Karakia Whakamutunga	Kia tau iho ki a tātou katoa te rangimārie, te manaakitanga me te aroha, Tuturu whakamaua kia tīna, TĪNA! Haumi e, hui e, tāiki e.	May peace, kindness and love settle upon us all. We affirm our intentions! We gather together in agreement.
Meeting Closure	Meeting closed: 7:34 pm	

