

**Draft Copy Only**

Topic and Background	Discussion	Action / Decision At the Meeting
<b>Welcome</b>		
Welcome, Karakia Introductions/ whakawhanaungatanga - Chair	Meeting Opened: 6:04 pm  <b>Karakia Tīmatanga</b>	Whakatauki: He taonga rongonui te aroha ki te tangata. <i>Goodwill towards others is a precious treasure.</i>
Attendees	Present: Alan Curtis, Tania McBeth - Stanton, Jan McDonald, Anne-Marie Wrightson, Liz Tay, Matt Elliott and Rob Sharrock  In attendance: Secretary - Anne-Marie (Acting)  Apologies: None	
Register of Interests	Tabled	Amendments?
Confirmations	<ul style="list-style-type: none"> <li>Board Work Plan for 2024 - confirmed</li> <li>Code of conduct - confirmed</li> <li>Delegations - agreed that the current Schedule of Delegations is kept as it is. This will be signed with the principal; agreed that the Board chair will be responsible for communications; delegate to Tania to be a member of the finance committee with the principal; Credit card statements will be signed off by the Board Chair at the Board Meeting; Health and safety will be discussed in weekly meetings with the principal and the caretaker; disciplinary committee -all members of the board with the exception of the principal</li> </ul>	

	and a minimum of 2 people; sun safety committee -it would be great to have this continue; property committee -	
<b>Monitoring</b>		
Principal's report	<ul style="list-style-type: none"> <li>• Strategic Direction</li> <li>• Variance report</li> </ul> <p>The above documents were shared and discussed.</p>	<p><b>Motion:</b> The Board approves the Strategic Plan for 2024.</p> <p>Moved: Alan Seconded: Tania Carried: All</p> <p><b>Motion:</b> The Board approves the expenditure of \$10,000 for the stands for the 4 new Promethean Panels.</p> <p>Moved: Tania Seconded: Liz Carried: all</p> <p><b>Motion:</b> The Board approves the expenditure of \$9,000 for the sign with the new school logo.</p> <p>Moved: Tania Seconded: Liz Carried: all</p>
New Board Member	A selection or a by-election process.	<p><b>Motion:</b> That we will replace our retired Board member by selection.</p> <p>Moved: Matt Seconded: Liz Carried: all</p>
Acknowledgement of our Staff Member	The Board would like to acknowledge the work that Mrs Metcalfe does at our school and thank her for her relieving in all classes across the school.	
<b>In-committee (If required)</b>		
	Public excluded at 7:42 pm Moved out of public excluded at 7:48 pm	<p><b>Motion:</b> That the Board resolves to move "In Committee" under Section</p>

		48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.  Moved: Alan    Carried - all
Administration: 1. Confirmation of minutes 2. Correspondence ( if any) 3. Confirmation of next meeting	Next meeting:Wednesday 3rd April 2024  Dates - Term 1 - 21 Feb, 3 April Term 2 - 15 May, 26 June Term 3 - 7 Aug, 18 Sept Term 4 - 23 Oct, 27 Nov (new date)	<b>Motion:</b> That the minutes from the meeting held on 17th January 2024 be approved as true and correct.  Moved: Alan    Second: Rob    Carried: all
<b>Agenda Items For Next Meeting</b>	Meeting attendance fees Annual report for audit	
Meeting Closure	<b>Karakia Whakamutunga</b>	
Meeting Closure	Meeting closed: 8:00pm	